



DEPARTMENT OF THE NAVY
U. S. NAVAL SUPPORT ACTIVITY NAPLES ITALY
PSC 817 BOX 1
FPO AE 09622-0001

NAVSUPPACTNAPLESINST 11200.2B CH-4
N34/N01J
18 Jul 23

NAVSUPPACT NAPLES INSTRUCTION 11200.2B CHANGE TRANSMITTAL 4

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: MANUAL FOR THE OPERATION OF MOTOR VEHICLES

Encl: (1) Revised page 8 of Enclosure (1)
(2) Revised page A-2 (Appendix A) of Enclosure (1)

1. Purpose. To promulgate change transmittal 4 to subject instruction, reporting changes to page 8 of Enclosure (1), to limit general parking to 96 hours instead of 72, and reporting changes to Appendix A, page A-2 of Enclosure (1), to update on-base speed limits.

2. Action

a. Replace page 8 of Enclosure (1) of the basic instruction with the revised Enclosure (1), page 8, of this change transmittal, to replace the limit of general parking to 96 hours instead of 72.

b. Replace Enclosure (1), Appendix A, page A-2 to update on-base speed limits.

3. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at:

<https://portal.secnv.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).

4. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years unless revised or cancelled in the interim and will be reissued by the 10-year anniversary date if it still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

RANDAZZO.JOHN.L
UCIAN.1035461376
Digitally signed by
RANDAZZO.JOHN.LUCIAN.103546
1376
Date: 2023.07.18 14:23:11 +02'00'

J. L. RANDAZZO

Releasability and distribution:

NAVSUPPACTNAPLESINST 5216.4DD

Lists: I through IV

Electronic via NAVSUPPACT Naples website:

<https://cnreurafcnt.navy.afpims.mil/Installations/NSA-Naples/About/Installation-Guide/Department-Directory/N1-Administration-Department/Instructions/>

(e) Ensuring that children under six years of age or medically disabled persons unable to care for themselves are not left in the vehicle unattended;

(f) Ensuring that pets are not left unattended in vehicles to suffer from heat prostration or close confinement;

(g) Ensuring that the vehicle is not parked in a parking space in such a manner so that upon exiting the vehicle will move against the flow of traffic; and

(h) Ensuring that the vehicle is not backed into a parking space against a building unless protective parking blocks are situated to prevent damage to the building.

b. General Parking. General parking (unreserved) located on NAVSUPPACT Naples, is limited to 96 hours unless prior authorization is obtained from NAVSUPPACT Naples Security Pass and ID Division. Navy Exchange and Commissary parking is restricted to twenty-four hours.

c. Reserved Parking. Authority to assign reserved spaces is granted only to the NAVSUPPACT Naples Executive Officer via the Protocol Office. Reserved spaces are reserved twenty-four (24) hours a day, seven days a week. Contact number is commercial: +39-081-568-4313.

d. Special Purpose Parking. Provides parking for special categories of motor vehicles and/or their operators as follows:

(1) Government Vehicles Only. Including non-appropriated fund vehicles;

(2) Visitor. For any vehicle provided the operator is a bona-fide visitor to the command allocated the space;

(3) Handicapped. Restricted to operators of vehicles who have been certified as handicapped by the Senior Medical Officer who is authorized to determine handicapped status, and display proper documentation on vehicle;

(4) Loading Zone. Marked by yellow curbing. Reserved for vehicles (commercial, government, or private) engaged in delivery or pick up; and

(5) Flag, O-6 and above, Sailor of the Quarter, E-9 and above, expectant mothers and others as marked.

e. Penalties for improper parking. Registered owners are responsible for their motor vehicles. Parking violations will be recorded against the owner's records, regardless of who was operating the vehicle when the citations were issued. Citations are adjudicated at traffic court. Procedures and penalties for traffic court are explained in the sections below.

2010. Emergency Services Vehicle Parking. Public Works and Security vehicles are permitted to park up to two hours in an unmarked, unreserved parking area, so long as the vehicle does

APPENDIX A
MAXIMUM ASSESSMENT UNDER THE POINT SYSTEM (CONT'D)

<u>Violation</u>	<u>Maximum Points</u>
Driving with an open container of alcoholic beverage in vehicle	6
Failure to use seat belts	4
Exceeding stated speed limit, or driving too fast for conditions	3
One (1) to fifteen (15) kilometers per hour over posted speed limit	3
Sixteen (16) to twenty (20) kilometers per hour over posted speed limit	4
Over twenty (20), but not more than twenty-five (25) kilometers per hour over posted speed limit	5
Over twenty-five (25) kilometers per hour above posted speed limit	6
Other moving violations (driver behavior only)	3
Failure to obey traffic signals or traffic instructions of an enforcement officer or traffic warden, or any official regulating a traffic device requiring a mandatory stop, yield right of way, denial of entry or required direction of traffic	3
Failure to yield right of way to emergency vehicle	4
Motor running or keys left in vehicle	4
Unsafe lane change	4
Typing, talking or sending text messages on cell phone while driving	4
Improper/unsafe backing	2
Operating an unsafe vehicle	4



DEPARTMENT OF THE NAVY
U. S. NAVAL SUPPORT ACTIVITY NAPLES ITALY
PSC 817 BOX 1
FPO AE 09622-0001

NAVSUPPACTNAPLESINST 11200.2B CH-3
N34/N01J
10 Jan 23

NAVSUPPACT NAPLES INSTRUCTION 11200.2B CHANGE TRANSMITTAL 3

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: MANUAL FOR THE OPERATION OF MOTOR VEHICLES

Encl: (1) Revised page 15 of Enclosure (1)

1. Purpose. To promulgate change transmittal 3 to subject instruction, reporting changes to page 15 of enclosure (1), to realign base policy with local jurisdiction policies with regard to driving under the influence of alcohol or other drugs.

2. Action. Replace page 15 of enclosure (1) of the basic instruction with the revised enclosure (1) of this change transmittal, to change paragraph b.(1) and b.(2) of section 6003, and remove paragraph b.(3) of section 6003.

3. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at:
<https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).

4. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years unless revised or cancelled in the interim and will be reissued by the 10-year anniversary date if it still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

STEWARD.JAME S. W. 1160963766
Digitally signed by STEWARD.JAMES.W.116096376
Date: 2023.01.13 07:28:17
+01'00'

J. W. STEWART

Releasability and distribution:

NAVSUPPACTNAPLESINST 5216.4DD

Lists: I through IV

Electronic via NAVSUPPACT Naples website:

https://www.cnic.navy.mil/regions/cnreura/cent/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.html

b. Operating a motor vehicle, including motorcycle, with a blood alcohol content (BAC) of 0.05 or higher will result in immediate loss of driving privileges and may result in disciplinary and/or administrative action.

(1) Operating a motor vehicle, including motorcycle, with a BAC of 0.05 to 0.079 will result in a loss of on-base driving privileges for 6 months and, for U.S. citizens or their dependents, a loss of off-base driving privileges for a period of 6 months.

(2) Operating a motor vehicle, including motorcycle, with a BAC of 0.08 or above will result in a loss of on-base driving privileges for a minimum of one year and, for U.S. citizens or their dependents, loss of off-base driving privileges for a minimum of one year. Suspensions of greater than one year will be determined in the Commanding Officer's sole discretion, based on aggravating factors that may be present in each incident involving a BAC of 0.08 or above.

c. Individuals with hemophilia, blood-clotting disorders, or other health issues that prevent them from safely engaging in certain extraction testing methods may refuse such tests without penalty. Security personnel may require these individuals to submit to alternative testing which are medically safe.

d. All incidents of driving under the influence involving local nationals shall be forwarded to the SJA for review and action.

e. The CMVRO Director will be notified of all AFI Driver's License suspensions and revocations so appropriate actions can be initiated.

f. Italian law enforcement often calculates intoxication levels using grams per liter or "g/l." To convert these measurements to U.S. BAC readings, move the number one decimal place to the left. For example, a g/l reading of 1.23 is equivalent to a BAC of .123.

6004. Reinstatement of Driving Privileges

a. Personnel placed on driving suspension should request that their driving privileges be reinstated when their suspension expires. Such requests should be made, in writing and endorsed by the chain-of-command, to the Commanding Officer, NAVSUPPACT Naples, within five (5) business days of the expiration of the original suspension. Such requests should be routed via the NAVSUPPACT Naples, Office of the Staff Judge Advocate (SJA). An in-person hearing may also be requested if evidence is desired to be presented in person. Requests for hearings must also be endorsed by the requestor's chain-of-command.

b. Requests for early reinstatement should follow the same procedures as reinstatement at the conclusion of the suspension period. Requests for early reinstatement should specifically cite, in the chain-of-command endorsement, the extreme hardship or mission requirement which supports the early reinstatement.

c. Requests for reinstatement of driving privileges or early reinstatement of driving privileges must be accompanied by the following information:



DEPARTMENT OF THE NAVY
U. S. NAVAL SUPPORT ACTIVITY NAPLES ITALY
PSC 817 BOX 1
FPO AE 09622-0001

NAVSUPPACTNAPLESINST 11200.2B CH-2
N34/N01J
24 MAR 2022

NAVSUPPACT NAPLES INSTRUCTION 11200.2B CHANGE TRANSMITTAL 2

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: MANUAL FOR THE OPERATION OF MOTOR VEHICLES

Encl: (1) Revised page 3 of Enclosure (1)
(2) Revised page A-3 (Appendix A) of Enclosure (1)

1. Purpose. To promulgate change transmittal 2 to subject instruction, reporting changes to page 3 of Enclosure (1), to define immediate suspension of driving privileges for unregistered vehicles, and reporting changes to Appendix A of Enclosure (1), to assess on-base parking violations points.

2. Action.

a. Replace page 3 of Enclosure (1) of the basic instruction with the revised Enclosure (1) of this change transmittal, to add paragraph c to section 2001, "Registration Violations".

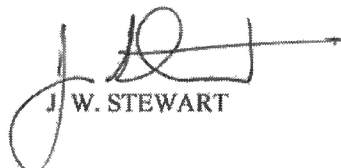
b. Replace page A-3, Appendix A, of Enclosure (1) of the basic instruction with Enclosure (2) of this change transmittal, to reflect addition of "On-Base Parking Violations" point assessment paragraph.

3. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at:
<https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).

4. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years unless revised or cancelled in the interim and will be reissued by the 10-year anniversary date if it still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.


J. W. STEWART

Releasability and distribution:

NAVSUPPACTNAPLESINST 5216.4DD

Lists: I through IV

Electronic via NAVSUPPACT Naples website:

https://www.cnic.navy.mil/regions/cnreura/cent/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.html



DEPARTMENT OF THE NAVY
U. S. NAVAL SUPPORT ACTIVITY NAPLES ITALY
PSC 817 BOX 1
FPO AE 09622-0001

NAVSUPPACTNAPLESINST 11200.2B CH-1
N34/N01J

20 JUL 2021

NAVSUPPACT NAPLES INSTRUCTION 11200.2B CHANGE TRANSMITTAL 1

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: MANUAL FOR THE OPERATION OF MOTOR VEHICLES

Encl: (1) Revised page 15 of Enclosure (1)

1. Purpose. To promulgate change transmittal 1 to subject instruction, reporting changes to page 15 of enclosure (1), to add a paragraph (f) to the section 6003, "Driving Under the Influence", specifying the Italian Blood Alcohol Content (BAC) equivalency.

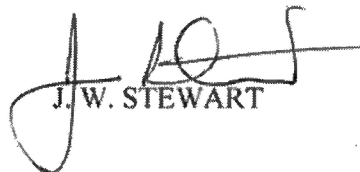
2. Action. Replace page 15 of enclosure (1) of the basic instruction with the revised enclosure (1) of this change transmittal.

3. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).

4. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years unless revised or cancelled in the interim and will be reissued by the 10-year anniversary date if it still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.


J. W. STEWART

Releasability and distribution:

NAVSUPPACTNAPLESINST 5216.4DD

Lists: I through IV

Electronic via NAVSUPPACT Naples website:

https://www.cnic.navy.mil/regions/cnreura/cenr/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.html



DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY NAPLES ITALY
PSC 817 BOX 1
FPO AE 09622-0001

NAVSUPPACTNAPLESINST 11200.2B
N3AT/N01J
10 NOV 2020

NAVSUPPACT NAPLES INSTRUCTION 11200.2B

From: Commanding Officer, U.S. Naval Support Activity, Naples, Italy

Subj: MANUAL FOR THE OPERATION OF MOTOR VEHICLES

Ref: (a) U.S. Code, Title 18
(b) Italian Law #92 of 23 May 08
(c) DoD Instruction 4500.36-R of 16 March 2007
(d) DoD Instruction 4001.1 of 10 January 2008
(e) SECNAVINST 5300.29B
(f) SECNAVINST 5822.1C
(g) OPNAVINST 5100.25C
(h) OPNAVINST 11200.5D
(i) OPNAVINST 5530.14E
(j) OPNAVINST 5100.12J
(k) COMNAVREGEURINST 5353.1A

Encl: (1) Operation of Motor Vehicle Manual

1. Purpose. To provide a standard vehicle code for U.S. Naval Support Activity (NAVSUPPACT), Naples, Italy. This instruction is based on requirements of references (a) through (k), and covers all aspects of the operation of motor vehicles, motorcycles, and scooters onboard the installation.

2. Cancellation. NAVSUPPACTNAPLESINST 11200.2A

3. Scope. Enclosure (1) contains specific procedures for the operation and parking of motor vehicles, including motorcycles and scooters, and applies to all personnel onboard NAVSUPPACT Naples, installations. Safety and registration requirements are covered by separate instruction.

4. Action. The Commanding Officer directs strict compliance with this instruction by all persons within his jurisdictional area. Violators may be punished under the Uniform Code of Military Justice and/or be subjected to administrative action as deemed appropriate and necessary by the Commanding Officer, NAVSUPPACT Naples, Italy.

5. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

U.S. NAVAL SUPPORT ACTIVITY

NAPLES, ITALY

OPERATION OF MOTOR VEHICLE MANUAL

NAVSUPACT NAPLES INSTRUCTION 11200.2B



10 NOV 2020

NAVSUPPACT NAPLES MOTOR VEHICLE MANUAL
INDEX (CONT'D)

ARTICLE	PAGE
SECTION 5 – TRAFFIC POINT SYSTEM	
5001 Purpose	12
5002 Application	12
5003 Scope	12
5004 Assessment Method	12
5005 Procedures	12
5006 Action Relating to Point Accumulation	12
5007 Appeals	13
5008 Remedial Driving Training	13
SECTION 6 – DRIVING UNDER THE INFLUENCE	
6001 Authority	14
6002 Implied Consent	14
6003 Loss of Driving Privileges	14
6004 Reinstatement of Driving Privileges	15
APPENDIX A – MAXIMUM ASSESSMENT UNDER THE POINT SYSTEM	A-1

10 NOV 2020

k. **Security Officer.** The Security Officer, NAVSUPPACT Naples, or the individual appointed to assume the duties as Security Officer by the Commanding Officer, NAVSUPPACT Naples.

10 NOV 2020

2003. Right of Way

a. Emergency Vehicles

(1) All vehicles on NAVSUPPACT Naples, equipped with special audible sound equipment and/or displaying red lights, are designated "Emergency Vehicles." Only police vehicles may also be equipped with blue lights. When using such equipment, emergency vehicles shall have the right of way over all other vehicles, aircraft (except on takeoff and landing), and pedestrians.

(2) Drivers shall yield the right of way to all approaching emergency vehicles by driving to a position parallel to the curb and clear of any intersections. They shall then stop and remain stationary until all emergency vehicles have passed.

(3) No motor vehicle, except another emergency vehicle, shall follow within 300 feet of any emergency vehicle which is operating a flashing red or blue light, and/or a siren.

(4) Emergency vehicles shall not exceed the posted speed limit. Exceptions to this rule are:

(a) Law enforcement vehicles in pursuit or answering an emergency call.

(b) Ambulances may not exceed the posted speed limit at any time, except under emergency conditions, and only then if the road is clear and driving conditions are safe.

(c) Motor-driven fire apparatus shall be driven at a safe speed under all conditions and never in excess of that recommended by the manufacturer. Speed shall be limited to 35 miles per hour in industrial or other congested areas.

(d) Drivers of emergency vehicles shall be prepared to stop at all intersections and shall proceed only when clear.

b. Aircraft

(1) Towed aircraft shall be given the right of way over all other vehicles, except emergency vehicles. Drivers of vehicles towing aircraft shall obey all traffic regulations and signs, unless otherwise directed by escort personnel or traffic directors.

(2) Aircraft landing or taking off have the right of way over all other traffic.

(3) Vehicles not required to be in proximity of parked aircraft shall not approach closer than 50 feet of an aircraft or its extremities; i.e., wing tips, rotor blades, etc.

c. Dangerous Convoys. Cargoes of dangerous materials (weapons, ammunition, explosives, volatile liquids, etc.) are to be escorted by vehicles displaying flashing red lights. Convoys shall be identified by prominent signs. All vehicles being approached by such convoys shall pull off

(4) The Security Officer may use a private towing firm to remove abandoned non-AFI registered vehicles from the installation. The owner will be responsible for the payment of towing and storage fees.

2007. Seatbelts. Wearing of seatbelts is mandatory while traveling by motor vehicle on NAVSUPPACT Naples. The driver or operator of any Government motor vehicle is responsible for informing all passengers of the applicable safety belt, child restraint, and personal protective equipment requirements of this instruction. It is the responsibility of the senior occupant or rider of the vehicle to ensure compliance by all passengers with those requirements.

2008. All vehicles entering/operating on a NAVSUPPACT Naples Installations shall be subject to checks to ensure all occupants are following the safety belt/child safety seat requirements. European Law states that all children under the age of four years, or weighing less than forty (40) pounds, shall have a proper child passenger seat restraint system meeting applicable federal safety standards. Children under the age of 12 shall not ride in the front seat unless the rear seats are taken by children the same age or younger and/or there are no rear passenger seats. If children 12 years of age or younger must sit in the front seat for one of the aforementioned reasons, the passenger side airbag must be turned off.

2009. Parking

a. General Guidelines

(1) In accordance with NAVSUPPACT NAPLES INST 5560.8 parking areas on NAVSUPPACT Naples are categorized as:

(a) General (unreserved);

(b) Reserved;

(c) Special Purpose.

(2) Parking areas are assigned to tenant command Commanding Officers and senior-ranking officers/civilians. Unauthorized motor vehicles parked in reserved parking areas will be ticketed.

(3) Color codes generally accepted are:

(a) White. General Parking;

(b) Yellow curb markings. Loading zone;

(c) Red curb markings. Indicates no stopping, standing or parking whether or not the vehicle is attended, except that a bus may stop in a red zone or in a bus loading zone indicated by a posted sign; and

10 NOV 2020

(e) Ensuring that children under six years of age or medically disabled persons unable to care for themselves are not left in the vehicle unattended;

(f) Ensuring that pets are not left unattended in vehicles to suffer from heat prostration or close confinement;

(g) Ensuring that the vehicle is not parked in a parking space in such a manner so that upon exiting the vehicle will move against the flow of traffic; and

(h) Ensuring that the vehicle is not backed into a parking space against a building unless protective parking blocks are situated to prevent damage to the building.

b. General Parking. General parking (unreserved) located on NAVSUPPACT Naples, is limited to 72 hours unless prior authorization is obtained from NAVSUPPACT Naples Security Pass and ID Division. Navy Exchange and Commissary parking is restricted to twenty-four (24) hours.

c. Reserved Parking. Authority to assign reserved spaces is granted only to the NAVSUPPACT Naples Executive Officer via the Protocol Office. Reserved spaces are reserved twenty-four (24) hours a day, seven (7) days a week. Contact number is COMM: 081-568-4313.

d. Special Purpose Parking. Provides parking for special categories of motor vehicles and/or their operators as follows:

(1) Government Vehicles Only. Including non-appropriated fund vehicles;

(2) Visitor. For any vehicle provided the operator is a Bona-fide visitor to the Command allocated the space;

(3) Handicapped. Restricted to operators of vehicles who have been certified as handicapped by the Senior Medical Officer who is authorized to determine handicapped status, and display proper documentation on vehicle;

(4) Loading Zone. Marked by yellow curbing. Reserved for vehicles (commercial, government, or private) engaged in delivery or pick up; and

(5) Flag, 0-6 and above, Sailor of the Quarter, E-9 and above, expectant mothers and others as marked.

e. Penalties for improper parking. Registered owners are responsible for their motor vehicles. Parking violations will be recorded against the owner's records, regardless of who was operating the vehicle when the citations were issued. Citations are adjudicated at traffic court. Procedures and penalties for traffic court are explained in the sections below.

2010. Emergency Services Vehicle Parking. Public Works and Security vehicles are permitted to park up to two (2) hours in an unmarked, unreserved parking area, so long as the vehicle does

10 NOV 2020

SECTION 3 – ACCIDENTS

3001. General. All drivers of government or private motor vehicles involved in accidents aboard NAVSUPPACT Naples shall:

- a. Immediately notify NAVSUPPACT Naples Emergency Management Dispatch at COMM: 081-568-5638.
- b. Except where medical treatment is required, remain at the scene until cleared by investigating officials.
- c. Except when necessary to protect persons or property from imminent danger, refrain from moving the vehicle unless directed by law enforcement officials.
- d. When necessary, establish traffic control to prevent other accidents.

3002. Accidents Involving Government Vehicles off Station

- a. The operator of the government motor vehicle will notify the NAVSUPPACT Naples, Security Department and follow their instructions.
- b. Under no circumstances may the operator of a government vehicle involved in an off-station accident sign any statement (other than a Standard Form 91) or release or make any admission of liability on the U.S. government, unless it be to an authorized representative of the U.S. Government whose duties are to investigate accidents on behalf of the U.S. Government.
- c. The operators of the government motor vehicle may exchange names and addresses with the other driver and persons concerned with the accident. The government vehicle operators will indicate their address as that of their command. An Accident Identification Form should be used.
- d. The operator of the government vehicle will report to the NAVSUPPACT Naples Security, Bldg 402, immediately upon returning to NAVSUPPACT Naples.
- e. All tickets, citations, summons, claims, correspondence, warrants, etc., relative to the operation of the government vehicle while off station, shall be forwarded to the NAVSUPPACT Naples Office of the Staff Judge Advocate as soon as practicable. Forwarding the correspondence does not relieve the operator of potential personal liability.

3003. Standard Form 91 (SF91)-Operator's Report of Motor Vehicle Accident. Operators of a government vehicle involved in an accident on or off base shall prepare an Operator's Report of Motor Vehicle Accident at the scene of the accident, or immediately thereafter, and deliver it to their supervisors for review and co-signature. It will then be hand-carried to NAVSUPPACT Naples, Security within 24 hours of the accident.

10 NOV 2020

SECTION 5 – TRAFFIC POINT SYSTEM

5001. Purpose. The purpose of the traffic point system is to provide an impartial and uniform administrative device for evaluating the driving performance. Assessment of points for a moving violation is not to be construed as disciplinary action. Use of the point system is not intended to interfere in any way with the reasonable exercise of a Commanding Officer's prerogative to issue, suspend, revoke or refuse to issue driving privileges for cause, or to initiate disciplinary action.

5002. Application. The point system applies to:

- a. Military and civilian personnel operating government motor vehicles on base.
- b. Military personnel operating privately-owned vehicles on base.
- c. Dependents, civilian employees, retired military personnel and contractors operating privately-owned motor vehicles on base.

5003. Scope. The traffic point system provides assessment against the driving record of those committing specific traffic violations (See Appendix A).

5004. Assessment Method. Points shall be assessed and recorded whenever a violator:

- a. Has been cited for a moving traffic violation on NAVSUPPACT Naples.
- b. Has willfully and knowingly failed to comply with installation registration requirements.
- c. Has failed to appear at the Traffic Magistrate's hearing as required.

5005. Procedures. When a person is issued a traffic citation for a violation committed aboard NAVSUPPACT Naples, response shall be made as directed on the citation.

5006. Action Relating to Point Accumulation

- a. When an individual has accumulated six (6) points, the parent command, sponsor, or designated official in the case of civilian employees, shall be advised.
- b. When a person has accumulated twelve (12) points or more, action shall be taken to suspend driving privileges for six months or longer. The individual's permit to operate a government vehicle may also be suspended or revoked.
- c. When base driving privileges have been suspended or revoked, a letter will be issued to member's command notifying of the suspension including the length of the suspension and procedures to appeal.
- d. Points assessed against an individual shall remain in effect for a 24-month period or until the member completes the NAVUPPACT Naples driving safety course, whichever comes first.

10 NOV 2020

SECTION 6 – DRIVING UNDER THE INFLUENCE

6001. Authority

a. References (b), (h), and (k) establish policy, responsibilities, and procedures for motor vehicle traffic supervision, including establishment of a program to minimize the contribution of alcohol and drugs as a causative factor in traffic accidents. Reference (k) also provides host nation law on driving under the influence, which is applied to all individuals operating motor vehicles on NAVSUPPACT Naples.

b. Per reference (d), the authority of installation commanders will be interpreted broadly. Installation commanders are granted wide latitude to protect U.S. personnel, property and good-will onboard DOD installations to ensure mission accomplishment.

6002. Implied Consent. All personnel registering motor vehicles with CMVRO and applying for/accepting an AFI Driver's License (or equivalent) shall be deemed to have given their consent to evidential tests for alcohol or other drug content of their blood, breath, and/or urine if lawfully stopped, apprehended, or cited for any offense allegedly committed while driving in physical control of a motor vehicle, to include motorcycles and any other motorized mode of transportation.

a. Nothing in this section prevents the use of sobriety checkpoints conducted by NAVSUPPACT Naples Security Department under direction of the Commanding Officer. Persons stopped at sobriety checkpoints do not have the right to have an attorney present before deciding whether or not to submit to a test or during administration thereof.

b. Any person who fails to comply with the rules of Implied Consent will immediately lose driving privileges for one year off base and two years on base. Such person could also be subject to additional disciplinary and/or administrative action as deemed appropriate by the Commanding Officer, NAVSUPPACT Naples.

c. The Commanding Officer, through the Security Department, will prescribe the type of chemical tests to be used. The results of chemical tests conducted under the Implied Consent rules of this instruction may be used as evidence in courts-martial, non-judicial proceedings under Article 15 of the UCMJ, administrative actions, and civilian courts.

6003. Loss of Driving Privileges

a. Driving privileges are subject to revocation when an individual fails to comply with any of the conditions requisite to the granting of the privilege. Revocation of installation driving and/or AFI vehicle registration privileges are authorized for military personnel, dependants, civilian employees, including local nationals, and other individuals with installation driving privileges. For local nationals, revocation is authorized only with respect to incidents occurring on the installation or in the areas subject to the jurisdiction of the Commanding Officer.

10 NOV 2020

- (1) Certificate of completion of IMPACT driving safety course;
 - (2) Certificate of completion of SARP alcohol education course; and
 - (3) Endorsement from chain-of-command.
- d. Operating a privately-owned motor vehicle after driving privileges are revoked will result in additional disciplinary and/or administrative action.

APPENDIX A
MAXIMUM ASSESSMENT UNDER THE POINT SYSTEM (CONT'D)

<u>Violation</u>	<u>Maximum Points</u>
Driving with an open container of alcoholic beverage in vehicle	6
Failure to use seat belts	4
Exceeding stated speed limit, or driving too fast for conditions	3
One (1) to ten (10) miles per hour over posted speed limit	3
Eleven (11) to fifteen (15) miles per hour over posted speed limit	4
Over fifteen (15), but not more than twenty (20) miles per hour over posted speed limit	5
Over twenty (20) miles per hour above posted speed limit	6
Other moving violations (driver behavior only)	3
Failure to obey traffic signals or traffic instructions of an enforcement officer or traffic warden, or any official regulating a traffic device requiring a mandatory stop, yield right of way, denial of entry or required direction of traffic	3
Failure to yield right of way to emergency vehicle	4
Motor running or keys left in vehicle	4
Unsafe lane change	4
Typing, talking or sending text messages on cell phone while driving	4
Improper/unsafe backing	2
Operating an unsafe vehicle	4